

## Vimala College (Autonomous), Thrissur

### Safety Protocol and Guidelines on Examinations in View of COVID-19 Pandemic

Vimala College has notified the revised time table for conducting the rescheduled examinations – Sixth Semester Regular Examinations of BA/B.Sc./B.Com Degree April 2020, (No. 50/2020/CE/UG-VI/EX-I Dated: 25.05.2020 – Please visit the College Website [www.vimalacollege.edu.in](http://www.vimalacollege.edu.in))

The time table of the exam session is as given below:

Date: 02/06/2020

TIME: 9.30 AM – 12.30 PM

|         |  |
|---------|--|
| VZO6E01 | AQUACULTURE, ANIMAL HUSBANDARY AND POULTRY SCIENCE |
| VST5PL1 | STATISTICS - PRACTICAL                             |

Special (Regular) examination will be conducted for students who are unable to appear for the above examination because they are quarantined or in a hot spot where travelling is banned. Such students should produce a certificate from the competent authority (District Medical officer, Medical officer of Primary health Centre/ Sub Centre, or the President of Local Self Governing Institutions) to prove their inability to appear for the examination. They should also inform their respective Heads of Department.

The College has prepared a micro plan regarding examinations to be conducted, the number of students appearing for examinations, the facilities provided, precautions taken and guidelines to be followed for conducting examination in the context of the COVID 19 Pandemic. Instructions for students, invigilators and parents or guardians have also been formulated

**Instructions for students**

1. Students with symptoms like fever, or from homes currently being used for quarantine purpose or from hotspots are not allowed to write the examinations conducted on the above date. Arrangements will be made for them to appear for their regular examinations on a later date which will be informed.
2. Thermal screening of all students will be performed as per existing Health Department guidelines and no symptomatic student will be allowed to write the day's exam.
3. Students showing any symptoms while writing the exams will be taken for medical examination at the Government Health Centre.
4. The College has taken all measures to keep the campus safe and disinfected for maximum protection
5. Students must take all necessary precautions and must practice strict social distancing and wear a triple layer/cloth/N95 mask. No student will be allowed entry into the College premises without the prescribed mask
6. While hand sanitizer and hand washing facilities will be arranged, it is advised that students bring their own hand sanitizer as well, in order to protect themselves while travelling.
7. No parent/accompanying student/ guardian will be allowed inside the College premises
8. Strict social distancing must be observed on campus and students are expected not to gather together on the campus or on their way to the campus
9. All students must carry their hall ticket, identity card, and water bottle, and stationery as necessary and no student is permitted to exchange stationery or water bottle amongst themselves
10. Seating arrangements in the exam hall will be done as per the Health Department guidelines
11. While in the exam hall, the regular exam instructions of Vimala College will be followed with certain modifications to control infections
12. Once the time allotted for the exam is over, all students must strictly adhere to the instructions of the invigilator regarding the submission of answer sheets and students shall leave the campus soon after the examination.
13. While exiting the premises, strict social distancing is to be maintained.
14. Students will not be permitted to crowd around outside the exam classroom and the College premises.
15. Students are strictly advised to maintain hand and face hygiene

16. On returning home from examination, students are to take a shower before interacting with other family members

**Instructions for invigilators**

1. Separate and detailed guidelines will be issued after adequate orientation and training
2. All Invigilators must ensure strict social distancing and must wear the prescribed gloves and mask.
3. All invigilators in coordination with the Chief Superintendent will ensure that the classroom arrangements are as per the Health Department guidelines
4. Invigilators need not countersign on the Hall Ticket
5. Plastic bags will be provided for the submission of answer sheets
6. Strict social distancing to be maintained in all interactions with the students.
7. Invigilators should mark the attendance in the sheet provided and students need not sign in the attendance sheet
8. The students themselves can mark 'cancelled' on the space or on the pages that are not used.

27 /05/ 2020

PRINCIPAL